

1/5/17

CoC Evaluation Committee Meeting Minutes:

1. Time Frame:
 - a. Be ready for May/June NOFA
 - b. Evaluation done end of April
 - c. Evaluation started mid-March
 - d. Evaluation tools approved February Steering Committee meeting
 - e. Evaluation discussion 1/20/2017 open Steering Committee meeting
2. Process changes
 - a. Use the HMIS Data Warehouse for most data. This will be done by DHS. Keep survey monkey to check HMIS Data Warehouse. This year providers and DHS will fill complete evaluation separately.
 - b. Change survey monkey so can only enter the numbers for each question with no text. The scoring will be done by DHS in excel based on the numbers.
 - c. Change to federal fiscal year 10/1/15 to 9/30/16 and not the contract year.
 - d. Clarify instructions.
 - e. Try to create more of a point spread so there will be fewer ties.
3. The tool

Question	2016	Proposed 2017
1. Unit utilization		Create point differentiation, maybe % of possible score
2. Chronic homelessness	-was unscored in 2016, in 2015 was 5 points for baseline and 3 points for bonus -was 2015-2016 calendar year	Score again with 3 points for baseline and 2 points for bonus -2016-2017 calendar year with note that in 2018 the tool will be 2016-2018 -add note about exemptions for youth, dv if PSH
3. Literally homeless		No change, remain unscored
4. Average length of stay		Change scoring- maybe % of possible score
5. Other income		No change
6. Earned income	Bonus was 2 points	-reduce bonus to 1 point -Exempt youth
7. Non-cash benefits		No change
7b Health insurance		New question, unscored for 2017
8. Housing stabilization		No change
9. Spend-down		Change scoring: DHS will check spend down spread from last year
10. Consumer participation		No change
11. Submit documentation to DHS		
12. HMIS uploads	10 uploads in 2016	- +1 point if 12 uploads - 0 points if 11 uploads - -2 points if 10 uploads - -5 points if less than 10 uploads
13. Now attend Evaluation Training conducted by DHS	Was HMIS participation agreement	